

**CARTERET COUNTY-BEAUFORT AIRPORT AUTHORITY**  
**MEETING AGENDA**  
**September 23, 2021**  
**6:00 P.M.**

**\*\*\*\*\*MEETING WILL BE HELD THROUGH A ZOOM CONNECTION\*\*\*\*\***

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Consent Agenda**
  - a. Meeting Minutes of August 26, 2021 and September 8, 2021**
  - b. Committee Reports**
  - c. Financial Reports**
  - d. Management Report**
- 5. Public Comment**
- 6. Chairman's Report**
- 7. Old Business**
  - a. FBO Update**
  - b. Talbert & Bright Update**
  - c. Review / Approval of Minimum Standards Document**
- 8. New Business**
  - a. Review / Approval of John Warrington Ground Lease Assignment to Jeff Deaton**
  - b. Review / Approval of Maintenance Hangar Lease**
  - c. Review / Approval of Buildium Lease Management Software**
- 9. Closed Session for Purposes of Discussion of Any or All of the Following Items:**
  - a. Confidential Information per NCGS 143-318.11 (a) (1)**
  - b. Legal Matters per NCGS 143-318.11 (a) (3)**
  - c. Personnel per NCGS 143-318.11 (a) (6)**
  - d. Contract Discussions per NCGS 143-318.11 (a) (5)**
- 10. Adjourn**

**Please Note: Meeting will be held in a ZOOM format.**

**The link to join the meeting is: <https://us02web.zoom.us/j/87652661245>**